



Local

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FUNDRAISING WITH IMBA'S 501C3

Anthony Duncan, Director of Local Programs

anthony.duncan@imba.com

Jen Hill, Local Programs Manager

jen.hill@imba.com

Heather Bonewitz, Membership Manager

membership@imba.com



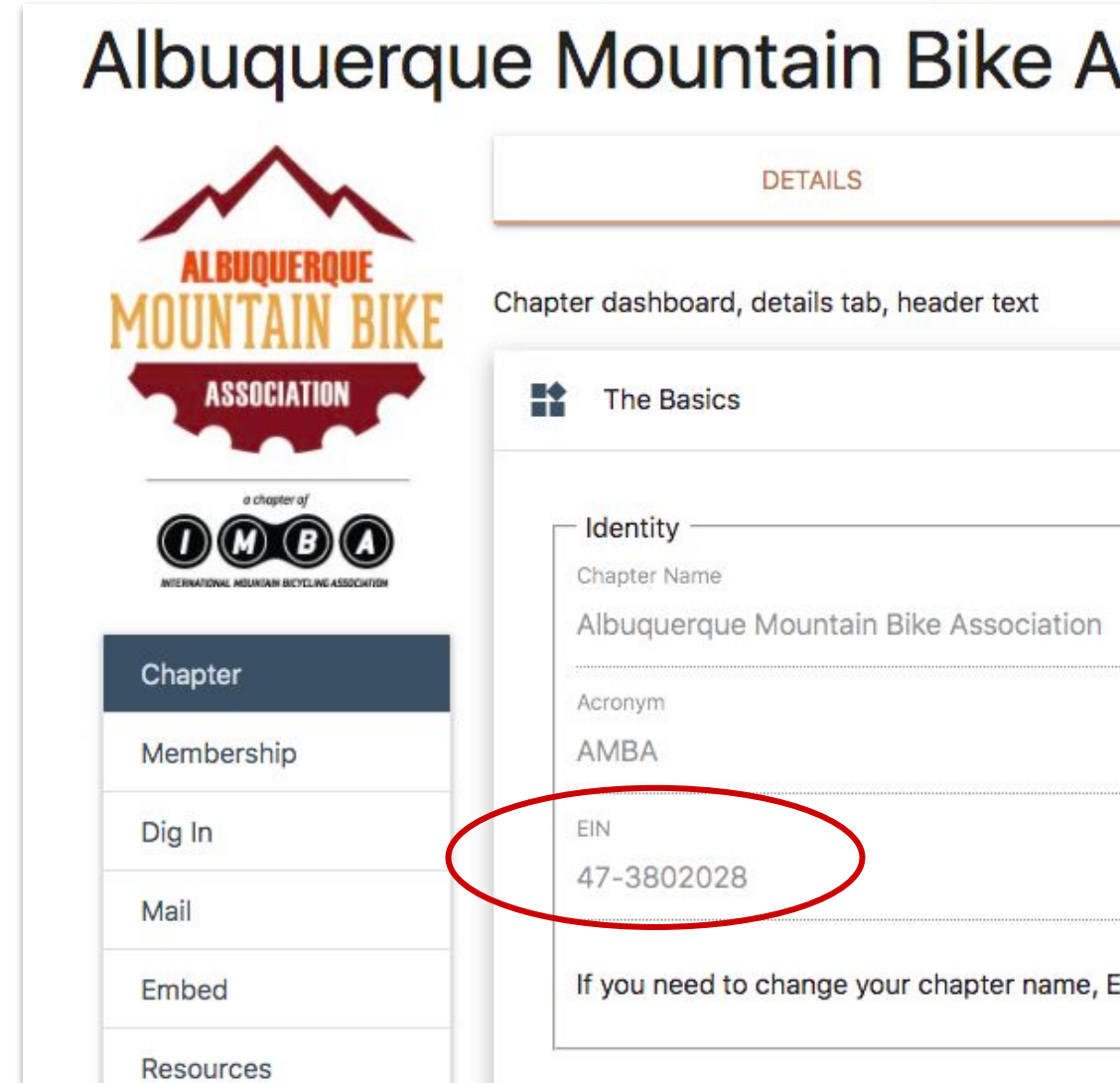
Nonprofit Organizations and 501c3

Nonprofit organizations are corporations whose revenues benefit the mission of the organization and not a group of shareholders

Nonprofit organizations should be established as a corporation within your state so the organization inherits all of the liabilities instead of its officers

Every nonprofit has its own Employer Identification Number (EIN)

Not all nonprofits are 501c3 organizations



The screenshot displays the 'Albuquerque Mountain Bike Association' chapter dashboard. On the left, there is a sidebar with a logo for the 'Albuquerque Mountain Bike Association' (a red mountain peak with the text 'ALBUQUERQUE MOUNTAIN BIKE ASSOCIATION' below it) and the 'International Mountain Bicycling Association' (IMBA) logo. The sidebar menu includes 'Chapter', 'Membership', 'Dig In', 'Mail', 'Embed', and 'Resources'. The main content area is titled 'DETAILS' and shows 'Chapter dashboard, details tab, header text'. Under 'The Basics', the 'Identity' section lists 'Chapter Name' as 'Albuquerque Mountain Bike Association', 'Acronym' as 'AMBA', and 'EIN' as '47-3802028'. The EIN is circled in red. A note at the bottom states: 'If you need to change your chapter name, E'.



Nonprofit Organizations and 501c3: Process

1. Form a Board of Directors
2. Adopt bylaws
3. Establish a financial plan
4. Register your organization with your Secretary of State
5. Receive your EIN
6. File with the IRS for your c-designation, or
 - a. utilize IMBA's GEN filing



Applying for grants. What do you need?


INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

Date: FEB 07 2017

INTERNATIONAL MOUNTAIN BICYCLING
ASSOCIATION-COLORADO
C/O IMBA
4888 PEARL EAST CIR STE 200E
BOULDER, CO 80301-2494

DEPARTMENT OF THE TREASURY

PO Box 20280

 **IRS** DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

TRAIL ADVOCACY COALITION OF THE
OUACHITAS
% BUCKY MONREAL
325 ALPINE ST
HOT SPRINGS, AR 71913

Date of this notice: 04-15-2019

Employer Identification Number:
83-4416364

Form: SS-4

Number of this notice: CP 575 E

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

ase see changes

Dear Applicant:

We're pleased to tell you we determined that you qualify for exemption under Internal Revenue Code (IRC) Section 501(c)(3) for contributions they make to you under Section 2055, 2106, or 2522. This exempt status. Please keep it for

Organizations exempt under IRC Section 501(c)(3) are either public charities or private foundations. Your organization is a private foundation under the IRC Section 501(c)(3).

Based on the information you submitted, we have granted your request for reinstatement under Section 501(c)(3) of exemption, as listed at the top of this application.

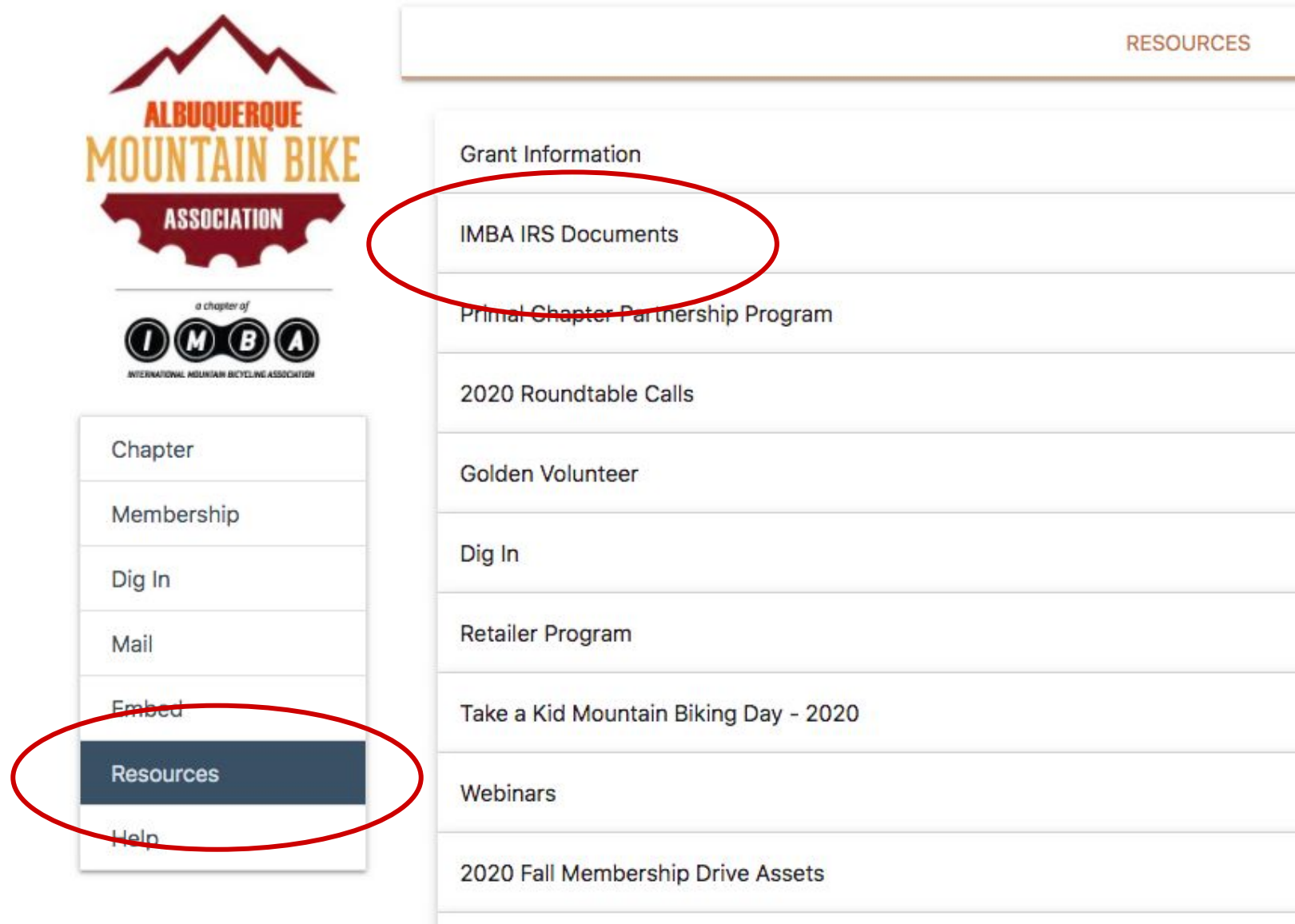
If we indicated at the top of this notice that you are a 990/990-EZ/990-N, our records show that you have not filed an information return (Form 990 or 990-EZ) for the year 2017.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 83-4416364. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

Where do I find this information?



The screenshot displays the website of the Albuquerque Mountain Bike Association, which is a chapter of the International Mountain Bicycling Association (IMBA). On the left, a vertical navigation menu includes links for Chapter, Membership, Dig In, Mail, Embed, Resources, and Help. The 'Resources' link is highlighted with a red circle. To the right, a 'RESOURCES' section lists various links, with 'IMBA IRS Documents' circled in red. Other links in the resources list include Grant Information, Primal Chapter Partnership Program, 2020 Roundtable Calls, Golden Volunteer, Dig In, Retailer Program, Take a Kid Mountain Biking Day - 2020, Webinars, and 2020 Fall Membership Drive Assets.

ALBUQUERQUE MOUNTAIN BIKE ASSOCIATION
a chapter of
IMBA
INTERNATIONAL MOUNTAIN BICYCLING ASSOCIATION

Chapter
Membership
Dig In
Mail
Embed
Resources
Help

RESOURCES

- Grant Information
- IMBA IRS Documents**
- Primal Chapter Partnership Program
- 2020 Roundtable Calls
- Golden Volunteer
- Dig In
- Retailer Program
- Take a Kid Mountain Biking Day - 2020
- Webinars
- 2020 Fall Membership Drive Assets

Fundraising FAQs

Why does IMBA show up in an IRS search when I search for my organization?

The IRS lists the 501c3 organization first. If you have your own c designation, then your organization will be the only one listed. As long as the EIN matches your EIN, then your organization is the search result.

What if my grant check is written out to IMBA?

Because IMBA is listed first in most 501c3 searches, we often receive checks for our Local Partners. Our Partners may also receive checks made out to IMBA. Most grantors will resend a check written out, or directly mailed, to your organization if you contact them.

You can also have your bank add International Mountain Bicycling Association as part of/substitute for your organization name.

What if the grantor can't send my organization a check? (this is extremely rare and not recommended)

If the grantor will only send or write a check to IMBA, we can deposit the check and send your organization a check for the amount of the grant. This process is only available for grants given at minimum \$10,000.

Are employer matching funds and smaller foundation grants included in this process?

We cannot accommodate employer matching programs through IMBA because of the amounts these grants provide. IMBA requires a minimum of \$10,000 for a grant pass-through. Employer matching programs should be set up through your organization.



Fundraising FAQs

Does IMBA keep any grant monies owed to my organization?

No. Most grants that come to us for our Local Partners are a result of how we show up in databases. However, if IMBA is considered the admin for the grant and required to provide reports, etc, then the organization may be subject to up to 15% admin fee. This is extremely rare and not recommended.

My organization is new, when will we show up in IMBA's GEN filing?

IMBA submits GEN filings in August of each year. We generally receive approval of our submission in September.

Do we still need to file taxes?

Yes. In order for your organization to remain compliant and eligible to be a 501c3, you need to submit a 990 each year. Failure to do so will result in the IRS revoking your nonprofit status.

Does IMBA help with grant writing?

Yes. We have staff who can review your grant and provide feedback. This assistance does not guarantee that your grant application will be successful.

Is there fundraising training available?

Yes. We have this training available in our online learning management system. Send us an email at local@imba.com and we can add you to the learning track. You will have access to webinars that show you how to develop a fundraising plan, fundraise locally, and fundraise through the health and wellness industry.



Questions?



INTERNATIONAL MOUNTAIN BICYCLING ASSOCIATION